

WORKPLACE HEALTH AND SAFETY INNOVATION AWARD, 2010

Application, Guidelines and Procedures

Work Safe Alberta and the Occupational Health and Safety Council are pleased to sponsor the Workplace Health and Safety Innovation Award.

INNOVATION

For the purpose of these awards, innovation is defined as “a new, forward-thinking, and original idea implemented to create a safer, healthier work environment, that is unique in nature, and stands apart from what is routine. The innovation must have been implemented in Alberta during the 18 months prior to the submission deadline of November 13th, represent the applicant's work, and not infringe upon the patent rights of others.”

Objectives

- To acknowledge the efforts of individuals, organizations and companies in the prevention of workplace incidents, injuries and illnesses.
- To encourage individuals, organizations and companies to implement programs, policies or projects that will improve the health and safety of Alberta's workers.

Eligibility

To be eligible for this award:

- The innovation must be in compliance with the Alberta *Occupational Health and Safety Act*, Regulation and Code.

The Workplace Health and Safety Innovation Award is presented to an organization or individual that has been outstanding in developing, promoting and enhancing health and safety innovation in their industry sector. There are eight award categories based on the industry sectors used by Alberta Employment and Immigration (AEI).

- Agriculture and Forestry
- Mining and Petroleum Development
- Manufacturing and Processing
- Construction and Construction Trade Services
- Transportation, Communication and Utilities
- Retail and Wholesale Trade Services
- Public Administration, Education and Health Services
- Business, Personal and Professional Services

Application Deadline

Applications must be submitted between September 1st and 4:30 pm, November 13th, 2009. Applications received after this date will not be eligible.

Application Process

- Applications are to be submitted (electronically or by mail) to Alberta Employment and Immigration.
- Information must be provided for all the questions on page 6. Each question must be addressed individually and in the same order as listed.
- Provide enough detail to allow the judges to fully understand what makes your submission innovative and effective. Please attempt to be concise on this application.
- You are permitted (not required) to attach additional information to supplement your application.

Submissions become the property of Alberta Employment and Immigration (AEI) and will not be returned.

Awards Timeline

Action	Annual Timeline
Call for applications <ul style="list-style-type: none"> • notice on AEI website • notice in OHS magazine • provincial news release 	September 1 st – November 13 th 2009
Submission deadline	4:30 pm November 13 th , 2009
Entries are screened by AEI and qualifying entries are forwarded to the Occupational Health and Safety Council for judging	November 13 th , 2009 – January 2010
Applicants notified of outcome; winners invited to awards luncheon	February 2010
Awards luncheon	April 12 th , 2010
Winners and finalists announced in news releases and on website (Details will also be forwarded to OHS magazine editor)	April 2010

WORKPLACE HEALTH AND SAFETY INNOVATION AWARD

Application Form

Company/Organization Name:	
Address:	
Company President or CEO:	Title:
Phone and E-mail:	
Site Location (if different from above):	
WCB account number:	WCB industry code:
Description of business and number of employees:	
Application submitted by:	Position:
Phone and E-mail of person submitting:	
Name of Innovation:	
Description of Innovation:	
Name of recipient as it should be inscribed on the award if received:	
Are you attaching additional information? <input type="checkbox"/> Yes <input type="checkbox"/> No	

<p>Indicate the industry sector your organization belongs to (check one only)</p>	<ul style="list-style-type: none"><input type="checkbox"/> Agriculture and Forestry<input type="checkbox"/> Mining and Petroleum Development<input type="checkbox"/> Manufacturing and Processing<input type="checkbox"/> Construction and Construction Trade Services<input type="checkbox"/> Transportation, Communication and Utilities<input type="checkbox"/> Retail and Wholesale Trade Services<input type="checkbox"/> Public Administration, Education and Health Services<input type="checkbox"/> Business, Personal and Professional Services
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Please describe your innovation by answering the following questions:

1. Legislation

- Does the innovation comply with Alberta *Occupational Health & Safety Act*, Regulation and Code? Provide reference to relevant Parts and/or Sections of the legislation.

2. Innovation

- Why is this program, process or technique unique or innovative?
- What was the problem that needed to be solved?
- How does this innovation solve the problem (i.e. reduce workplace risks)?
- Is the information current? When was the innovation implemented in Alberta? (Innovation must have been implemented no earlier than May 15th 2008.)
- Does the innovation translate new ideas into practice? Explain.

3. Effectiveness & Significance

- What are the health and safety benefits and potential benefits?
- Are there measurable results? Please Describe. How are they measured?

4. Relevance

- How does the innovation directly translate into practices that can reduce injuries in the industry sector?

5. Acknowledgment

- The above information represents the applicant's work and does not infringe upon the patent rights of others.

Contact:

For further information, or to send in supporting materials, contact
Rose Ann McGinty, Effective Practices Specialist
Alberta Employment and Immigration
9th floor, Labour Building
10808 – 99th Avenue
Edmonton, AB T5K 0G5
(780) 644-1500
E-mail: roseann.mcginty@gov.ab.ca

Notes:

- AEI staff may visit the workplace, or follow up, to verify the information provided.
- Judges reserve the right to not present an award in any category. Entries must meet the criteria outlined or no award will be given. Only exemplary innovations will be recognized.
- AEI reserves the right to publish submission details, in accordance with the *Alberta Freedom of Information and Protection of Privacy (FOIPP) Act*, and may request finalists to appear for publicity, including attendance at an awards ceremony.

Appendix - *This is the judging sheet and provided for information only (not to be completed by applicants).*

The following criteria are mandatory. Scoring is based on degree to which the criteria are met. Judging is done by OHS Council and the decision of the judges is final.

Criteria	Questions	Meets Criteria		Score
		Yes	No	
Legislation	Does the innovation comply with the Alberta Occupational Health and Safety Act, Regulation, and Code?			These criteria must be fully met. IF NO to any of these questions, THE APPLICATION IS DISQUALIFIED. There are no partial marks for these criteria.
	Were references to legislation provided?			
Acknowledgement	The innovation represents the applicant's work and does not infringe upon the patent rights of others.			
Innovation	This program, process or technique is innovative.			/15
	The problem needing to be solved is explained.			/10
	The innovation solves the problem (reduces workplace risks).			/20
	The innovation was implemented on or after May 15, 2008.			/5
	The innovation has been translated into practice.			/10
Effectiveness & Significance	Tangible health and safety benefits of the innovation are described.			/15
	Measurable results are provided.			/15
Relevance	This information is directly relevant to practices to reduce health and safety risks in the workplace in the industry sector.			/10
Total Score:				/100
Comments:				