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**Instructions:**

This self-audit was developed to provide a quick assessment of your company Lockout/Tagout program. Simply place a check mark in the appropriate column. The DEV column is included to capture activities which are in the development stage but not formally implemented. If you are unsure place a question mark (?) in the DEV column.

|  |  |  |  |
| --- | --- | --- | --- |
| LOCKOUT/TAGOUT PROGRAM CRITERIA | **YES** | NO | **DEV** |
| Is there a written Lockout/Tagout policy? | ❑ | ❑ | ❑ |
| Is there a written Lockout/Tagout procedure(s)? | ❑ | ❑ | ❑ |
| Is the LOTO procedure written in accordance with the OH&S legislation and CSA Standard CAN/CSA Z-460-05? | ❑ | ❑ | ❑ |
| Are ***energy isolating devices*** used that physically prevent the transmission of or release of energy sources?   * disconnect switches * circuit breakers * line valves * blocks * other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | ❑  ❑  ❑  ❑  ❑ | ❑  ❑  ❑  ❑  ❑ | ❑  ❑  ❑  ❑  ❑ |
| Have ***Hazards Assessments*** been completed for all identified hazardous energy sources?   * kinetic * chemical * potential * thermal * electrical * radiation * fluid (hydraulic) pressure * air (pneumatic) pressure | ❑  ❑  ❑  ❑  ❑  ❑  ❑  ❑ | ❑  ❑  ❑  ❑  ❑  ❑  ❑  ❑ | ❑  ❑  ❑  ❑  ❑  ❑  ❑  ❑ |

|  |  |  |  |
| --- | --- | --- | --- |
| LOCKOUT/TAGOUT PROGRAM CRITERIA | **YES** | NO | **DEV** |
| Are there written Lockout/Tagout responsibilities for:   * employers * workers * contractors * others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | ❑  ❑  ❑  ❑ | ❑  ❑  ❑  ❑ | ❑  ❑  ❑  ❑ |
| Are employees using LOTO:   * trained? * authorized? | ❑  ❑ | ❑  ❑ | ❑  ❑ |
| Are appropriate materials and hardware available?   * personal locks * warning tags * circuit breaker lockouts * multi-lock hasps * plug lockout * valve lockout * self-locking fasteners * other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | ❑  ❑  ❑  ❑  ❑  ❑  ❑  ❑ | ❑  ❑  ❑  ❑  ❑  ❑  ❑  ❑ | ❑  ❑  ❑  ❑  ❑  ❑  ❑  ❑ |
| Is there a written ***Emergency Lock Removal*** procedure? | ❑ | ❑ | ❑ |
| Are accurate Lockout/Tagout records maintained? | ❑ | ❑ | ❑ |