****

**Instructions:**

This self-audit was developed to provide a quick assessment of your company Lockout/Tagout program. Simply place a check mark in the appropriate column. The DEV column is included to capture activities which are in the development stage but not formally implemented. If you are unsure place a question mark (?) in the DEV column.

|  |  |  |  |
| --- | --- | --- | --- |
| LOCKOUT/TAGOUT PROGRAM CRITERIA | **YES** | NO | **DEV** |
| Is there a written Lockout/Tagout policy? | ❑ | ❑ | ❑ |
| Is there a written Lockout/Tagout procedure(s)? | ❑ | ❑ | ❑ |
| Is the LOTO procedure written in accordance with the OH&S legislation and CSA Standard CAN/CSA Z-460-05? | ❑ | ❑ | ❑ |
| Are ***energy isolating devices*** used that physically prevent the transmission of or release of energy sources?* disconnect switches
* circuit breakers
* line valves
* blocks
* other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 | ❑❑❑❑❑ | ❑❑❑❑❑ | ❑❑❑❑❑ |
| Have ***Hazards Assessments*** been completed for all identified hazardous energy sources?* kinetic
* chemical
* potential
* thermal
* electrical
* radiation
* fluid (hydraulic) pressure
* air (pneumatic) pressure
 | ❑❑❑❑❑❑❑❑ | ❑❑❑❑❑❑❑❑ | ❑❑❑❑❑❑❑❑ |

|  |  |  |  |
| --- | --- | --- | --- |
| LOCKOUT/TAGOUT PROGRAM CRITERIA | **YES** | NO | **DEV** |
| Are there written Lockout/Tagout responsibilities for:* employers
* workers
* contractors
* others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 | ❑❑❑❑ | ❑❑❑❑ | ❑❑❑❑ |
| Are employees using LOTO:* trained?
* authorized?
 | ❑❑ | ❑❑ | ❑❑ |
| Are appropriate materials and hardware available?* personal locks
* warning tags
* circuit breaker lockouts
* multi-lock hasps
* plug lockout
* valve lockout
* self-locking fasteners
* other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 | ❑❑❑❑❑❑❑❑ | ❑❑❑❑❑❑❑❑ | ❑❑❑❑❑❑❑❑ |
| Is there a written ***Emergency Lock Removal*** procedure? | ❑ | ❑ | ❑ |
| Are accurate Lockout/Tagout records maintained? | ❑ | ❑ | ❑ |