



## Women in Manufacturing MSO/MSA Scholarship Application

The MHSA has been granted the opportunity to offer a scholarship program to women in manufacturing who would like to enhance their careers by completing the Manufacturing Safety Officer (MSO) designation or Manufacturing Safety Administrator (MSA) certification, who may not otherwise have the means to do so. This opportunity was granted to the MHSA as a creative sentence issued by the Crown Prosecutor from a serious incident that occurred in an Alberta workplace.

### **This scholarship is intended to:**

- help reduce the gender gap in the manufacturing industry
- increase the number of women achieving their designation that may face financial hurdles
- encourage more women to pursue a career in safety
- improve economic outcomes for women in Alberta by increasing their earning potential
- provide an opportunity to develop knowledge and assist in protecting workplace wellbeing

If selected, the MSO/MSA Scholarship will reimburse the applicant for the costs incurred for the 13 mandatory and elective courses, related materials, and exam fees, up to a maximum of \$1700, that were participated in after the date of application. Applicants must provide proof of completion and costs incurred to be eligible for reimbursement from the MHSA.

For objectivity reasons, all interested parties will be required to complete this application and submit a written (or video recorded) explanation on how this scholarship opportunity would positively impact their life and help them to achieve their career goals.

### **Program requirements comparison:**

#### **MSO**

- minimum 3 years' experience
- 11 compulsory courses\*/14 credits
- 2 elective courses/2 credits
- Safety proficiency review
- Examination
- Letter of Recommendation

*\*Auditor Qualification Required*

#### **MSA**

- no experience required
- 9 compulsory courses/13 credits
- 2 elective courses/2 credits
- Safety proficiency review
- Examination

*See MSO/MSA application forms for full details.*

### **Eligibility:**

Due to the nature of the scholarship funding, recipients must meet the following criteria to apply:

- Applicants must be female (or identify as a female)
- Applicants will need to provide proof of completion and cost incurred to be eligible for reimbursement.
- Applicants will be given six (6) months to complete the designation/certification of choice once their application is approved by the MHSA. In the event the applicant is unable to complete the designation/certification within the six (6) month timeframe, they may apply for an additional six (6) month extension.
- Applicants must reside and work within the Province of Alberta.
- Applicants must apply, complete the compulsory and elective course load through the MHSA, successfully complete a safety proficiency assessment and examination prior to receiving reimbursement.
- Applicants must submit, in writing or video format, how this sponsorship opportunity could positively impact their life and help them achieve their goals to [mso@mhsa.ab.ca](mailto:mso@mhsa.ab.ca).

\*Applicants that may have already taken valid courses with the MHSA will only be reimbursed for the courses taken after this application has been accepted.

## MSO/MSA SCHOLARSHIP APPLICATION

APPLICANT INFORMATION	
NAME	
DATE	
EMAIL ADDRESS	
PHONE NUMBER	
COMPANY NAME (if applicable)	
CURRENT TITLE/POSITION	

<input type="checkbox"/> <b>MSO APPLICATION FORM COMPLETED</b>	<b>OR</b>	<input type="checkbox"/> <b>MSA APPLICATION FORM COMPLETED</b>
<input type="checkbox"/> SAFETY PROFICIENCY EVALUATION COMPLETED		
<input type="checkbox"/> EXAM SUCCESSFULLY COMPLETED		
<input type="checkbox"/> LETTER OF RECOMMENDATION SUBMITTED ( <b>MSO</b> DESIGNATES ONLY)		
<input type="checkbox"/> LETTER OR VIDEO SUBMITTED		

I hereby acknowledge each of the following eligibility requirements of the application are met:  
**(Please initial each line)**

\_\_\_\_\_ I am a female, or identify as a female.

\_\_\_\_\_ I understand that to be reimbursed (or for my company to be reimbursed) for incurred costs, up to a maximum of \$1700, I must provide proof of completion and cost to the MHSA. **If the applicant is unable to provide proof of cost, the MHSA, if able to provide proof of completion, will reimburse based on the present-day course costs.**

\_\_\_\_\_ I agree to complete my program of choice within six (6) months. If I am unable to complete the program within the timeline, I am responsible for requesting a six (6) month extension, otherwise I forfeit my eligibility to receive this scholarship.

\_\_\_\_\_ I live and work in the Province of Alberta. **Proof of identification may be requested by the MHSA.**

\_\_\_\_\_ I understand that I must submit an MSO/MSA application, complete the mandatory and elective courses, successfully complete a safety proficiency evaluation and the MSO/MSA examination prior to receiving reimbursement from the MHSA.

\_\_\_\_\_ I agree to submit a written or video explanation of how this sponsorship opportunity may positively impact my life or help me to achieve my career goals.

Signed \_\_\_\_\_

Date \_\_\_\_\_